

MULTI-USER UPGRADE

(Upgrading The Single-User Version Of The Program To The Multi-User Version Of The Program)

This document applies to users who have already installed the HomeTech ADVANTAGE Cost Estimator Single-User version of the program on their computer(s). This means the user originally purchased a one (1) seat license, has since purchased a multi-seat license, and is now ready to upgrade their single-user program(s) to the multi-user version. The multi-seat license will allow multiple users to simultaneously share and access the HomeTech ADVANTAGE CostBook and Estimate data from a network or server.

Users wanting to upgrade their HomeTech ADVANTAGE Cost Estimator program (Single-User version to Multi-User version) will need to run the Multi-User Upgrade program (MultiUserUpgrade.exe). The Multi-User Upgrade program (MultiUserUpgrade.exe) will configure the HomeTech ADVANTAGE Cost Estimator 4.1 program to allow multiple users to simultaneously access the same CostBook and Estimate data. This applies to users who have purchased a multi-seat license. The Multi-User Upgrade program can be found in the "HomeTech41" program folder. By default, the Multi-User Upgrade program is located in the following location:

C:\Program Files\HomeTech41\MultiUserUpgrade.exe

NOTE: The Multi-User Upgrade program (MultiUserUpgrade.exe) was not available when the first HomeTech ADVANTAGE Cost Estimator 4.1 installation CD-Rom's were created. Therefore, if you installed the HomeTech ADVANTAGE Cost Estimator 4.1 program from one of these CD-Rom's (Prior to October 2004) you will not find the Multi-User Upgrade program (MultiUserUpgrade.exe) in the "HomeTech41" program folder. If this is the case, be sure to download the latest Service Pack before attempting the upgrade.

The Multi-User Upgrade program will automate the upgrade process for users wanting to share their HomeTech ADVANTAGE Cost Estimator (Version 4.1) data on a network or server. During the upgrade process, the user will be prompted to make choices regarding how they want their data to be shared. Also, Single-Users upgrading to Multi-User status will need to enter their new Key Code as well. If you do not have your existing Key Code, or if you have paid for the Multi-User version of the software and not received your new Key Code please contact HomeTech Information Systems, Inc. – Software Department at 1-888-223-0014 to obtain your Key Code.

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SETUP CONSIDERATIONS

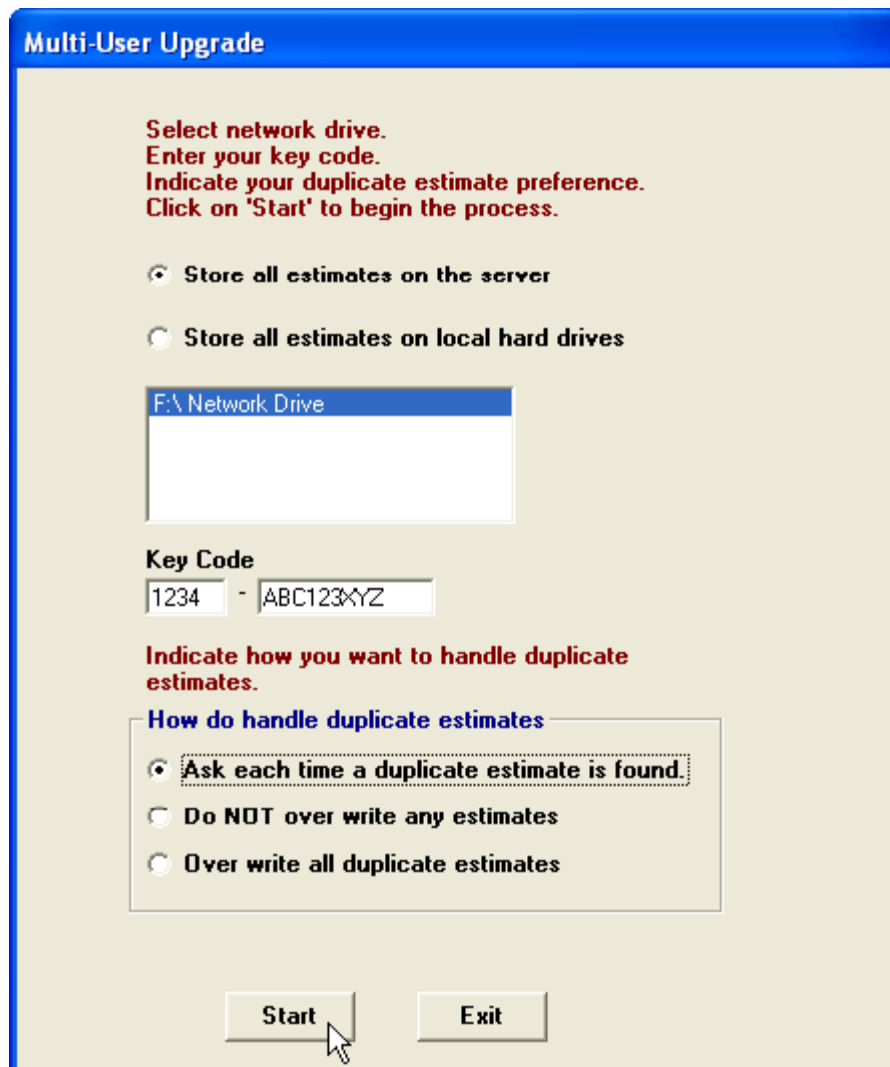
Several considerations must be made before beginning the upgrade process. These considerations should be made based on personal preferences, network configuration, and estimating style. Refer to the section APPENDIX E - DATA SHARING CONSIDERATIONS for more information regarding sharing the HomeTech ADVANTAGE Cost Estimator data.

- 1. The user must select the first computer in the upgrade process based on the CostBook data to be shared on the network or server.** The “first” computer in the upgrade process will provide all CostBook data and LogIn Users for all subsequent installations (Refer to APPENDIX E – Data Sharing Considerations – Sharing Summary). The Multi-User Upgrade program (MultiUserUpgrade.exe) will not merge the CostBook data from multiple computers into a single shared CostBook file. Therefore, the user may need to transfer data from one computer to another at some point in the Multi-User Upgrade process. Examples of where the user may need to transfer data include (I) Moving the CostBook data from a computer not linked to the network or server to the “first” computer on the network to perform the Multi-User Upgrade, (II) Moving estimates from a computer not on the network to a computer on the network ready to perform the Multi-User Upgrade.
- 2. During the upgrade process, estimates from individual computers will be merged into a single shared estimate file on the network or server** (If the user opted to “Store All Estimates On The Server”). The user will need to choose to “overwrite/not overwrite” estimates with the same estimate titles.
- 3. During the upgrade process, Client Information from individual computers will be merged into a single shared Client Information file on the network or server.**
- 4. The CostBook data will automatically be shared from the server or network drive.** Using the Multi-User Upgrade program, the user does **not** have the option to save/share CostBook data from a computer’s local drive (Example: C:\).
- 5. Using the Multi-User Upgrade program, the user will have the option to share estimate data on a network or server, or to have each computer access their own estimate data from the local drive of each computer.**
- 6. Once the Multi-User Upgrade has been performed on a computer, that computer cannot perform the Multi-User Upgrade again.**

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UPGRADE PROCEDURE AND INSTRUCTIONS



The screenshot shows a dialog box titled "Multi-User Upgrade" with a blue title bar. The background is a light beige color. At the top, there are four lines of red text: "Select network drive.", "Enter your key code.", "Indicate your duplicate estimate preference.", and "Click on 'Start' to begin the process." Below this, there are two radio button options: "Store all estimates on the server" (which is selected) and "Store all estimates on local hard drives". Underneath is a list box containing "F:\ Network Drive". Below the list box is a "Key Code" section with two text input fields: the first contains "1234" and the second contains "ABC123XYZ". Below the key code fields is another line of red text: "Indicate how you want to handle duplicate estimates." This is followed by a section titled "How do handle duplicate estimates" in blue text, which contains three radio button options: "Ask each time a duplicate estimate is found." (selected), "Do NOT over write any estimates", and "Over write all duplicate estimates". At the bottom of the dialog are two buttons: "Start" and "Exit". A mouse cursor is pointing at the "Start" button.

NOTE: Be sure to backup all your data and estimates on each computer before performing the upgrade.

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To upgrade your HomeTech ADVANTAGE Cost Estimator program (Single-User version) to the HomeTech ADVANTAGE Cost Estimator program (Multi-User version), complete the following procedure:

- 1. Choose the computer on your network or server to be the “first” upgrade. Choose the computer that has the CostBook data you want to share with all subsequent upgraded computers. Refer to “Setup Considerations” for more information.**
- 2. RUN the Multi-User Upgrade program (MultiUserUpgrade.exe) to display the “Multi-User Upgrade” window. (Choose the START menu from your DeskTop. Choose the BROWSE button. “Look In” your LOCAL DISK C:\. Double-click on the PROGRAM FILES folder. Double-click on the HOMETECH41 program folder. Double-click on MULTIUSERUPGRADE.EXE. Click OK in the “Run” window).**
- 3. In the “Multi-User Upgrade” window, choose to either STORE ALL ESTIMATES ON THE SERVER or choose to STORE ALL ESTIMATES ON THE LOCAL HARD DRIVES (Refer to “Setup Considerations” for more information).**
- 4. In the “Multi-User Upgrade” window, you will see a list of your available network or server drives in the large white box. Choose/Highlight the available drive from which you want to share the HomeTech ADVANTAGE Cost Estimator program data. The chosen drive will be the drive to which all subsequent upgraded computers will access the HomeTech ADVANTAGE Cost Estimator program data.**
- 5. In the “Multi-User Upgrade” window, enter your new KEY CODE in the boxes provided (The first 4 digits in the first box, and the last 9 digits in the second box. You do not need to enter the hyphen (-) when entering your Key Code. The Key Code is not case-sensitive.**
- 6. In the bottom of the “Multi-User Upgrade” window, choose how to handle estimates with the same Estimate Title. Chose one of the three available options.**
- 7. Once all selections have been made in the “Multi-User Upgrade” window, choose START to begin the upgrade process, or choose CANCEL to cancel the upgrade process.**
- 8. Repeat this same procedure for all computers with which you want to share data.**