

## **CLICK ON ERROR CODE YOU NEED AND IT WILL TAKE YOU TO THE APPROPRIATE SOLUTION.**

**INSTALLATION (Installing The HomeTech Advantage Cost Estimator To Your Computer)**

**INSTALLATION (System Requirements)**

**NETWORK DATA (Sharing HT Data On A Network Or Server)**

**TRANSFER DATABASE ITEMS (Transferring Tagged Items From Multiple Databases)**

**UNINSTALL (Uninstalling The HomeTech Advantage Cost Estimator From Your Computer)**

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UNINSTALL (Uninstalling The HomeTech Advantage Cost Estimator From Your Computer)

PROBLEM: User wants to uninstall the HomeTech Advantage Cost Estimator from their computer.

SOLUTION: To uninstall the HomeTech Advantage Cost Estimator from your computer, complete the following procedure:

Close any open programs, and return to your desktop.

Disable any anti-virus software from running in the background.

Insert the HomeTech Advantage Cost Estimator version 4.0 CD-ROM into your computer's CD-ROM drive. The CD should auto-run by itself.

If not, choose START menu, choose RUN, choose BROWSE. Browse to your CD-ROM drive.

Choose LAUNCH.EXE, choose OK, choose OK in the Run screen.

The WELCOME SCREEN will appear.

Choose INSTALL THE HOMETECH ADVANTAGE COST ESTIMATOR.

The install program will recognize that the program has already been installed on your computer. A window will appear "Do you want to completely remove the selected application and all of its features?"

Choose OK to uninstall the HomeTech Advantage Cost Estimator from your computer.

Choose CANCEL to cancel the uninstall process.

When the uninstall process is complete, EXIT the Welcome Screen to return to your desktop.

At this point, the HomeTech Advantage Cost Estimator program has been uninstalled from your computer.

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#### TRANSFER DATABASE ITEMS (Transferring Tagged Items From Multiple Databases)

**PROBLEM:** User tags items for transfer in one database (Example: Remodeling Costbook), and then tags items for transfer a second database (Example: Handyman Costbook). From the second database screen, user chooses "Transfer Tagged Items" but finds that only the tagged items from the second database transferred to the estimate.

**SOLUTION:** You cannot simultaneously transfer tagged items from different databases. Your options for transferring tagged items from multiple databases include the following:

1. Tag and transfer items from different databases separately. As an example, you would tag the items for transfer in the first database (Remodeling Costbook) and then choose "Transfer Tagged Items" to transfer those tagged items into your estimate. Then go to the second database (Handyman Costbook), tag the items for transfer, and choose "Transfer Tagged Items" to transfer those items into your estimate.
  2. If you have already tagged items for transfer in multiple databases, and chosen "Transfer Tagged Items" you will notice that only the items from the database where you chose "Transfer Tagged Items" actually transferred into your estimate. Simply go back to the other database where you tagged items (Those items will still be tagged for transfer) and choose "Transfer Tagged Items". These remaining tagged items will now transfer into your estimate.
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#### NETWORK DATA (Sharing HT Data On A Network Or Server)

SEE ALSO:

DATA BACKUP - Entire Set

DATA BACKUP - Individual Estimate

DATA RESTORE - Entire Set

DATA RESTORE - Individual Estimate

**PROBLEM:** User wants to share the HomeTech Advantage Cost Estimator program data across a network or server.

**SOLUTION:** At this point in time, the HomeTech Advantage Cost Estimator program is not a truly networkable program, although you do have the capability to share the program data across a network or server. Future versions of the HomeTech Advantage Cost Estimator program will address this issue.

This guide will instruct you on the basic procedures required to set up your HomeTech Advantage Cost Estimator program to share data on a network or server, but will not go through the step-by-step procedures at this time.

If you are uncomfortable with Copying and Pasting files, and moving files to other

locations on your computer and/or server or network, it is advised that you call HomeTech Information Systems, Inc. Technical Support Department for further assistance.

The following steps provide an overview of the process required to share HomeTech data files across a server or network.

\* By default the HomeTech Advantage Cost Estimator program folder is located in the following location:

C:\Program Files\HomeTech4

\* The HomeTech 4 program folder contains two (2) subfolders of importance in regards to the saved data.

The first subfolder is named COSTBOOKS. This folder contains the data regarding the four HomeTech costbooks found in the Advantage program (Remodeling & Renovation, HouseBuilders, etc.), and also contains any custom items you have created in the databases, as well as any modifications you made to our default line items. The Costbooks folder contains your client database which saves all your client information. The Costbooks folder also contains the forms from the Contract Writer, including any custom forms or modifications you have added.

The second subfolder is named ESTIMATES. This subfolder contains the data for the estimate(s) you have created. This subfolder also contains Cover Page information. Also included is a subfolder named EMAIL which, by default, is where estimates saved as RTF format (Text documents) are stored.

\* This paragraph explains the outcome and limitations/advantages of sharing one or both of the above program folders (Costbooks and Estimates).

If you share only the Estimates Folder, all shared computers will have access to the same estimates. You can have multiple users from different computers having the HomeTech Advantage Cost Estimator program open and accessing the same estimate data simultaneously, although only one user can access any particular estimate at a time.

If you share the Costbooks Folder, only one computer can have the HomeTech Advantage Cost Estimator program open at any time. These sharing options should be considered given your particular company practices, number of estimators in the office, etc.

\* This paragraph explains how to share HomeTech Advantage Cost Estimator program data across a network or server. The procedure will be explained, but the set-by-step details will be omitted at this time.

If you are uncomfortable with these procedures, please call HomeTech Information Systems, Inc. Technical Support for a detailed explanation of this process. The procedure is as follows:

1. The first step is to have one computer with the HomeTech Advantage Cost Estimator program with all the data you wish to share. EXAMPLE: If you have different computers with different estimates, you will want to get all the estimates into one computer with the HomeTech Advantage Cost Estimator program. Review the SEE ALSO section at the top of this document in regards to backing up and restoring HomeTech data.

2. Once you have one computer with all the HomeTech Advantage Cost Estimator data, you will want to COPY the Estimates Folder and/or Costbooks Folder from the local drive on your computer (From the HomeTech 4 program folder), and PASTE these folder(s) to a location on the server or network drive (Example: F:\Estimates).
  3. Once the Estimate Folder and/or CostBook Folder are on your server or network drive, you need to tell the HomeTech Advantage Cost Estimator program where these folder(s) are located. From the Estimate window in the HomeTech Advantage Cost Estimator program, choose UTILITIES pull-down menu, then choose SETUP. This will open the System Options window. Choose the SYSTEM CONFIGURATION TAB. You will need to specify the new ESTIMATE DIRECTORY and/or COSTBOOK DIRECTORY. You can use the Directory Box in the lower right of the System Options window to navigate to the new location of these folders. Once you have found the new folder, double-click on the folder to open it, and drag the folder into the Estimate Directory box and/or CostBooks Directory box and the path will automatically be written in the box. Once the correct paths have been entered into the directory boxes, choose OK to accept the changes, ESC on your keyboard to cancel. Completely close out of HomeTech Advantage Cost Estimator program to reset the program, and reopen the program. Make sure you go to each computer that you want to share data, and set the path to the new Estimate and/or CostBook Directory. At this point, your computers should all be accessing the same data files.
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#### INSTALLATION (System Requirements)

**PROBLEM:** User needs to know the minimum system requirements for their computer(s) in order to properly install the HomeTech Advantage Cost Estimator program.

**SOLUTION:** The minimum requirements to install HomeTech Advantage to the user's computer system is as follows:

1. An IBM or 100% compatible personal computer or higher processor, running Windows 98, NT, 2000, ME, or XP.
2. Minimum of at least 400 MHZ CPU is recommended.
3. Minimum of 64 megabytes RAM.
4. Standard MPC compliant CD-ROM drive.
5. Hard disk with at least 40 MB of free space.
6. VGA (640 x 480 or higher) color monitor.
7. Windows compatible mouse.
8. Any printer supported by Windows.

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## INSTALLATION (Installing The HomeTech Advantage Cost Estimator To Your Computer)

**PROBLEM:** User wants to install the HomeTech Advantage Cost Estimator to their computer.

**SOLUTION:** To install the HomeTech Advantage Cost Estimator to your computer, complete the following procedure:

- \* Close any open programs, and return to your desktop.
- \* Disable any anti-virus software from running in the background.
- \* Ideally, you will want to close any programs running in the background. From your Desktop, choose CTRL+ALT+DEL to display the Task Manager. From the Task Manager window, close as many programs as possible except Explorer and Systray. Once you have completed closing the programs, close the Task Manager window and return to your desktop.
- \* Insert the HomeTech Advantage Cost Estimator version 4.0 CD-ROM into your computer's CD-ROM drive.
- \* The CD should auto-run by itself. If not, choose START menu, choose RUN, choose BROWSE. Browse to your CD-ROM drive. Choose LAUNCH.EXE, choose OK, choose OK in the Run screen.
- \* The WELCOME SCREEN will appear.
- \* Choose INSTALL THE HOMETECH ADVANTAGE COST ESTIMATOR.
- \* Follow the on-screen installation instructions/prompts, and enter any information as necessary. You will be required to enter your software registration number. The registration number is most commonly found at the bottom of your yellow registration card.

If you do not know your registration number or if you can not find your registration card, please contact HomeTech Information Systems, Inc. at 1-800-638-8292.

- \* When the installation is complete, EXIT the Welcome Screen to return to your desktop.
  - \* A HomeTech Icon should appear on your desktop. Double-click the HomeTech Icon to open the program.
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